

**MINUTES OF MEETING
MERRICK SQUARE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Merrick Square Community Development District held a Regular Meeting on February 18, 2025, immediately following the adjournment of the Landowners' meeting, scheduled to commence at 2:30 p.m., at the offices of D.R. Horton, 6123 Lyons Road, Coconut Creek, Florida 33073.

Present:

Rebecca Cortes
Darlene dePaula
Maria Bolivar

Chair
Vice Chair
Assistant Secretary

Also present:

Kristen Thomas
Ginger Wald

District Manager
District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Thomas called the meeting to order at 2:31 p.m. The Oath of Office was administered to Ms. Darlene dePaula and Ms. Rebecca Cortes before the meeting.

Supervisors Cortes, dePaula and Bolivar were present. Supervisor-Elect Debbie Leonard was not present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors [Seats 3, 4 and 5] (the following to be provided under separate cover)

This item was addressed during the First Order of Business.

A. Required Ethics Training and Disclosure Filing

- **Sample Form 1 2023/Instructions**
- B. Membership, Obligation and Responsibilities**
- C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers**

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2025-01, Canvassing and Certifying the Results of the Landowners' Election of Supervisors held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date

Ms. Thomas presented Resolution 2025-01. The results of the Landowners' Election will be inserted into Sections 1 and 2, as follows:

Seat 3	Debbie Leonard	153 votes	4-Year Term
Seat 4	Rebecca Cortes	153 votes	4-Year Term
Seat 5	Darlene dePaula	150 votes	2-Year Term

On MOTION by Ms. Cortes and seconded by Ms. dePaula, with all in favor, Resolution 2025-01, Canvassing and Certifying the Results of the Landowners' Election of Supervisors held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Acceptance of Resignation of Raul Sanchez [Seat 1]

On MOTION by Ms. Cortes and seconded by Ms. dePaula, with all in favor, the resignation of Mr. Raul Sanchez from Seat 1, was accepted.

SIXTH ORDER OF BUSINESS

Consider Appointment to Fill Unexpired Term of Seat 1; Term Expires November 2026

- **Administration of Oath of Office to Newly Appointed Supervisor**

This item was deferred.

SEVENTH ORDER OF BUSINESS**Consideration of Resolution 2025-02,
Electing and Removing Officers of the
District and Providing for an Effective Date**

Ms. Thomas presented Resolution 2025-02. Ms. Cortes nominated the following:

Rebecca Cortes	Chair
Darlene dePaula	Vice Chair
Maria Bolivar	Assistant Secretary

No other nominations were made.

This Resolution removes the following from the Board:

Raul Sanchez	Assistant Secretary
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The following prior appointments by the Board remain unaffected by this Resolution:

Craig Wrathell	Secretary
Daniel Rom	Assistant Secretary
Kristen Thomas	Assistant Secretary
Craig Wrathell	Treasurer
Jeff Pinder	Assistant Treasurer

On MOTION by Ms. Cortes and seconded by Ms. dePaula, with all in favor, Resolution 2025-02, Electing, as nominated, and Removing Officers of the District and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS**Consideration of Resolution 2025-03,
Ratifying the Actions of the District
Manager in Redesignating the Date and
Time for Landowners' Meeting; Providing
for Publication, Providing for an Effective
Date**

Ms. Thomas presented Resolution 2025-03.

On MOTION by Ms. Bolivar and seconded by Ms. Cortes, with all in favor, Resolution 2025-03, Ratifying the Actions of the District Manager in Redesignating the Date and Time for Landowners' Meeting; Providing for Publication, Providing for an Effective Date, was adopted.

NINTH ORDER OF BUSINESS**Consideration of Goals and Objectives Reporting [HB7013 - Special Districts Performance Measures and Standards Reporting]**

Ms. Thomas presented the Memorandum explaining the new requirement for special districts to develop goals and objectives annually and develop performance measures and standards to assess the achievement of the goals and objectives. Community Communication and Engagement, Infrastructure and Facilities Maintenance, and Financial Transparency and Accountability will be the key categories to focus on for Fiscal Year 2025. She presented the Performance Measures/Standards & Annual Reporting Form developed for the CDD, which explains how the CDD will meet the goals.

On MOTION by Ms. Cortes and seconded by Ms. dePaula, with all in favor, the Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.

TENTH ORDER OF BUSINESS**Resolution 2025-04, Designating a Registered Agent and Registered Office of the District, and Providing for an Effective Date**

Ms. Thomas presented Resolution 2025-04.

On MOTION by Ms. Cortes and seconded by Ms. dePaula, with all in favor, Resolution 2025-04, Designating Michael J. Pawelczyk as Registered Agent and 515 East Las Olas Boulevard, Ft. Lauderdale, FL 33301 as the Registered Office of the District, and Providing for an Effective Date, was adopted.

ELEVENTH ORDER OF BUSINESS

**Acceptance of Unaudited Financial
Statements as of December 31, 2024**

On MOTION by Ms. Bolivar and seconded by Ms. Cortes, with all in favor, the Unaudited Financial Statements as of December 31, 2024, were accepted.

TWELFTH ORDER OF BUSINESS

**Approval of July 16, 2024 Public Hearing
and Regular Meeting Minutes**

On MOTION by Ms. Bolivar and seconded by Ms. Cortes, with all in favor, the July 16, 2024 Public Hearing and Regular Meeting Minutes, as presented, were approved.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Billing, Cochran, Lyles, Mauro & Ramsey P.A.

Ms. Wald discussed recent legislative changes for CDDs.

B. District Engineer: Alvarez Engineers, Inc.

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: March 18, 2025 at 2:30 PM**
 - **QUORUM CHECK**

FOURTEENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

FIFTEENTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

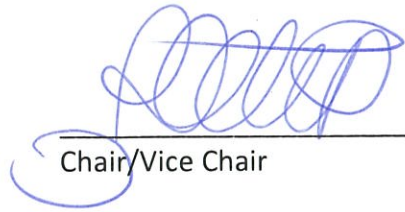
SIXTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Bolivar and seconded by Ms. Cortes, with all in favor, the meeting adjourned at 2:49 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair