

**MINUTES OF MEETING
MERRICK SQUARE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Merrick Square Community Development District held a Public Hearing and Regular Meeting on August 16, 2022 at 2:30 P.M., at the offices of D.R. Horton, 6123 Lyons Road, Coconut Creek, Florida 33073.

Present at the meeting were:

Javi Tavel	Chair
Karl Albertson	Vice Chair
Rebecca Cortes	Assistant Secretary
Horacio Gonzalez	Assistant Secretary

Also present were:

Daniel Rom	District Manager
Ginger Wald	District Counsel
Darlene DePaula	D.R. Horton

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 2:38 p.m. Supervisors Tavel, Albertson, Cortes and Gonzalez were present in person. Supervisor Bayne was not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

**Public Hearing on Adoption of Fiscal Year
2022/2023 Budget**

A. Proof/Affidavit of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2022-38, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date

Mr. Rom stated it was anticipated that the Field Operations portion of the budget would be further discussed today. He previously conferred with the Chair regarding identifying which potential items under “Field operations”, on Page 2, would be removed or retained for the next fiscal year. The budgeted amounts for the line items are annualized and were derived from information obtained from DR Horton based upon the area footage for each specific item and from Mr. Chuck Adams, who manages field operations for several CDDs managed by Wrathell Hunt and Associates (WHA).

Discussion ensued regarding completion timelines for the stormwater management and roadway maintenance items, landscaping and maintenance agreements, the HOA and conveyance requirements.

Mr. Rom referred to Page 2 and recapped that the “Stormwater management” category line items, along with “Roadway maintenance” will be kept and the other categories will be removed.

On MOTION by Mr. Tavel and seconded by Mr. Gonzalez, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Tavel and seconded by Mr. Gonzalez, with all in favor, the Public Hearing was closed.

Mr. Rom presented Resolution 2022-38 and read the title.

On MOTION by Mr. Gonzalez and seconded by Ms. Cortes, with all in favor, Resolution 2022-38, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

Mr. Rom presented the Fiscal Year 2023 Budget Funding.

On MOTION by Mr. Tavel and seconded by Mr. Gonzalez, with all in favor, the Fiscal Year 2022/2023 Funding Agreement, was approved.

FIFTH ORDER OF BUSINESS

Ratification of Alvarez Engineers 20-Year Stormwater Management Needs Analysis Report

Mr. Rom presented the Alvarez Engineers 20-Year Stormwater Management Needs Analysis Report, which was submitted by the due date.

On MOTION by Mr. Albertson and seconded by Ms. Cortes, with all in favor, the 20-Year Stormwater Management Needs Analysis Report, was ratified.

SIXTH ORDER OF BUSINESS

Consider Engagement of Billing, Cochran, Lyles, Mauro & Ramsey, P.A., in Connection with Bond Issuances

Mr. Rom presented the Billing, Cochran, Lyles, Mauro & Ramsey, P.A. Engagement Letter for Bond Counsel services related to bond issuances.

On MOTION by Mr. Tavel and seconded by Mr. Gonzalez, with all in favor, Engagement of Billing, Cochran, Lyles, Mauro & Ramsey, P.A., for Bond Counsel Services in connection with bond issuances, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2022-39, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date

Mr. Rom presented Resolution 2022-39 and read the title.

On MOTION by Mr. Tavel and seconded by Mr. Gonzalez, with all in favor, Resolution 2022-39, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of June 30, 2022

Mr. Rom presented the Unaudited Financial Statements as of June 30, 2022.

On MOTION by Mr. Tavel and seconded by Mr. Gonzalez, with all in favor, the Unaudited Financial Statements as of June 30, 2022, were accepted.

NINTH ORDER OF BUSINESS

Approval of April 19, 2022 Regular Meeting Minutes

Mr. Rom presented the April 19, 2022 Regular Meeting Minutes.

On MOTION by Mr. Gonzalez and seconded by Mr. Tavel, with all in favor, the April 19, 2022 Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey P.A.*

Ms. Wald stated Supervisor Bayne texted his resignation, effective immediately. The Board can accept the resignation and appoint another individual to the unexpired term.

- **Acceptance of Resignation of Jordan Bayne from Seat 3, Term Expires November 2024**
This was an addition to the agenda.

On MOTION by Mr. Albertson and seconded by Mr. Tavel, with all in favor, the resignation of Mr. Jordan Bayne, effective immediately, was accepted.

- **Consider Appointment to Fill Unexpired Term of Seat 3 and Administration of Oath of Office to Newly Appointed Supervisor**

This was an addition to the agenda.

Mr. Tavel nominated Ms. Darlene DePaula to fill Seat 3.

No other nominations were made.

On MOTION by Mr. Tavel and seconded by Mr. Albertson, with all in favor, the appointment of Ms. Darlene DePaula to Seat 3, was approved.

Mr. Rom, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Ms. Darlene DePaula. He provided her with the new Supervisor’s packet. Ms. Wald email a hard copy of Mr. Bayne’s text message to Mr. Rom for filing purposes.

B. District Engineer [Interim]: *Alvarez Engineers, Inc.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: September 20, 2022 at 2:30 P.M.**

- **QUORUM CHECK**

The September meeting was cancelled.

ELEVENTH ORDER OF BUSINESS

Board Members’ Comments/Requests

There were no Board Members’ comments or requests.

TWELFTH ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Tavel and seconded by Mr. Albertson, with all in favor, the meeting adjourned at 2:55 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair