

**MINUTES OF MEETING  
MERRICK SQUARE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Merrick Square Community Development District held Public Hearings and a Regular Meeting on March 15, 2022 at 2:30 P.M., at the offices of D.R. Horton, 6123 Lyons Road, Coconut Creek, Florida 33073.

**Present at the meeting were:**

Javi Tavel	Chair
Karl Albertson	Vice Chair
Jordan Bayne	Assistant Secretary
Horacio Gonzalez	Assistant Secretary

**Also present were:**

Daniel Rom	District Manager
Ginger Wald	District Counsel
Rebecca Cortes	D.R. Horton

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Rom called the meeting to order at 2:33 p.m. Supervisors Tavel, Albertson, Bayne and Gonzalez were present in person. Supervisor Kaufman was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly Elected Board of Supervisors (*the following will be provided in a separate package*)**

Mr. Rom stated Mr. Kaufman was not sworn in at the previous meeting because he was not present. Mr. Kaufman decided that he no longer intends to join the Board. Mr. Rom asked if there were any nominations to replace Mr. Kaufman.

Mr. Albertson nominated Ms. Rebecca Cortes to fill Seat 4. No other nominations were made.

**On MOTION by Mr. Tavel and seconded by Mr. Gonzalez, with all in favor, the appointment of Ms. Rebecca Cortes to Seat 4, term expires November 2024, was approved.**

Mr. Rom, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Ms. Cortes. The following items were provided and briefly explained:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
  - I. Form 1: Statement of Financial Interests**
  - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B: Memorandum of Voting Conflict**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-32, Amending Resolution 2022-18 to Re-Set the Date and Time of the Public Hearing on the Proposed Budget for Fiscal Year 2021/2022; Providing a Severability Clause; and Providing an Effective Date**

Mr. Rom presented Resolution 2022-32.

**On MOTION by Mr. Tavel and seconded by Mr. Gonzalez, with all in favor, Resolution 2022-32, Amending Resolution 2022-18 to Re-Set the Date and Time of the Public Hearing on the Proposed Budget for Fiscal Year 2021/2022; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Public Hearing on the Adoption of the Fiscal Year 2021/2022 Budget**

- A. Affidavit/Proof of Publication**  
The affidavit of publication was included for informational purposes.
- B. Consideration of Resolution 2022-33, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Rom reviewed the proposed Fiscal Year 2022 budget.

**On MOTION by Mr. Albertson and seconded by Mr. Tavel, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Mr. Tavel and seconded by Mr. Albertson, with all in favor, the Public Hearing was closed.**

Mr. Rom presented Resolution 2022-33 and read the title.

**On MOTION by Mr. Tavel and seconded by Mr. Bayne, with all in favor, Resolution 2022-33, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-34, Amending Resolution 2022-13 to Re-Set the Date, Time and Place of the Public Hearing Regarding the Adoption of Rules of Procedure; Ratifying Publication of Notice of Such Hearing; and Providing an Effective Date**

Mr. Rom presented Resolution 2202-34.

**On MOTION by Mr. Albertson and seconded by Mr. Gonzalez, with all in favor, Resolution 2022-34, Amending Resolution 2022-13 to Re-Set the Date, Time and Place of the Public Hearing Regarding the Adoption of Rules of Procedure; Ratifying Publication of Notice of Such Hearing; and Providing an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Public Hearing to Hear Public Comments and Objections to the Adoption of the Rules of Procedure, Pursuant to Sections 120.54 and 190.035, Florida Statutes**

**A. Affidavits of Publication**

The affidavits of publication were included for informational purposes.

**B. Consideration of Resolution 2022-35, Adopting Rules of Procedure; Providing a Severability Clause; and Providing an Effective Date**

Mr. Rom stated the Rules of Procedure set forth how the CDD rules, procedures and how the CDD conducts business.

**On MOTION by Mr. Gonzalez and seconded by Mr. Bayne, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Mr. Gonzalez and seconded by Mr. Albertson, with all in favor, the Public Hearing was closed.**

Mr. Rom presented Resolution 2022-35 and read the title.

**On MOTION by Mr. Tavel and seconded by Mr. Albertson, with all in favor, Resolution 2022-35, Adopting Rules of Procedure; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of January 31, 2022**

Mr. Rom presented the Unaudited Financial Statements as of January 31, 2022. In response to a question regarding Developer funding, Mr. Rom stated Accounting submitted one funding request on February 1, 2022. He would have Accounting resend the request.

**On MOTION by Mr. Gonzalez and seconded by Mr. Bayne, with all in favor, the Unaudited Financial Statements as of January 31, 2022, were accepted.**

**NINTH ORDER OF BUSINESS**

**Approval of Minutes**

Mr. Rom presented the following:

**A. January 18, 2022 Landowners’ Meeting**

The following change was made:

Line 19: Delete “Ryan Kaufman” and “Merrick Square CDD Board Member”

**B. January 18, 2022 Public Hearings and Regular Meeting**

**On MOTION by Mr. Tavel and seconded by Mr. Gonzalez, with all in favor, the January 18, 2022 Landowners’ Meeting, as amended, and the January 18, 2022 Public Hearings and Regular Meeting Minutes, as presented, were approved.**

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey P.A.***

There was no report.

**B. District Engineer [Interim]: *Alvarez Engineers, Inc.***

There was no report.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: April 19, 2022 at 2:30 P.M.**
  - **QUORUM CHECK**

The next meeting would be held April 19, 2022.

**ELEVENTH ORDER OF BUSINESS**

**Board Members’ Comments/Requests**

There were no Board Members’ comments or requests.

**TWELFTH ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Gonzalez and seconded by Ms. Cortes, with all in favor, the meeting adjourned at 2:50 p.m.**



Secretary/Assistant Secretary



Chair/Vice Chair